



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

**INVITATION TO BID
(BID) # FY 2014-2015-009**

**HALLANDALE BEACH BOULEVARD (HBB) AND I-95
LANDSCAPING IMPROVEMENT PROJECT**

EXHIBIT I SCOPE OF WORK

**PREPARED BY:
CITY OF HALLANDALE BEACH
PUBLIC WORKS DEPARTMENT AND
PROCUREMENT DEPARTMENT**

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CONTRACTOR MUST BE A FDOT PRE-QUALIFIED CONTRACTOR.

INTERESTED VENDORS MUST BE AN FDOT PRE-QUALIFIED VENDOR. TO BECOME PRE-QUALIFIED VENDOR PLEASE VISIT:

<https://www3b.dot.state.fl.us/contractorprequalification/public/PrequalifiedVendorSearch.aspx>

Firms must utilize Internet Explorer browser for this link.

THE CITY WILL REVIEW THE FDOT LINK TO CONFIRM AND VERIFY THAT THE VENDOR SUBMITTING A RESPONSE IS AN FDOT PRE-QUALIFIED VENDOR.

INTRODUCTION / INFORMATION

PURPOSE AND PROJECT SCOPE

The City of Hallandale Beach will accept responses from qualified FDOT Certified Landscaping Contractors firms to provide goods and/or services identified below.

SECTION 1: SCOPE OF WORK

The CONTRACTOR shall furnish all labor, materials, equipment, tools, incidentals and transportation which are necessary for the proper layout and completion of the work, as specified herein and shown on the design plans. The work includes but is not limited to:

- Temporary Construction Site Entrance (PVC Pipe & Asphalt)
- Temporary Protection of Existing Trees.
- Regular Excavation.
- Clearing & Grubbing.
- Concrete Sidewalk.
- Transplanting of Existing Palms.
- Installation of Plants & Trees.
- Sodding.
- Installation of Gravel Bed.
- Erosion & Sediment Control.
- Survey Work Required for Establishing Proper Layout, Elevations and Grades.
- Maintenance of Traffic

SECTION 2: LOCATION OF WORK

All work under this contract is within the FDOT right-of-way east of I-95 & Hallandale Beach Boulevard (HBB) in the City of Hallandale Beach. The project's location consists of the drainage swales (ponds) on the northeast and southeast corners of I-95 and Hallandale Beach Boulevard (HBB) as well as the median directly in between the two areas.

SECTION 3: GENERAL NOTES

- 3.1 The following listed documents are incorporated by reference and the applicable portions thereof are made a part of this Bid as supplemented and amended by the provision of this contract.
 - a) Florida Department of Transportation STANDARD SPECIFICATION for Road and Bridge Construction 2014, hereinafter called FDOT Standard Specifications.
 - b) Manual on Uniform Traffic Control Devices, current edition, including Part VI, Standards and Guides for Traffic Controls for Street and Highway Construction, Maintenance, Utility and Incident Management Operations, (current Edition of MUTCD, Millennium Edition).
 - c) Florida Department of Transportation Roadway and Traffic Design Standards, 2013, hereinafter called FDOT Design Standards.
- 3.2 All excess excavated material and debris not required for backfill (unless otherwise noted) and other debris are to be disposed of by the Contractor at an approved off-site facility. No materials shall be disposed of at the job site.
- 3.3 Where FDOT Standard Specifications are referenced, it is to be understood that these specifications are to be used only as applicable and the applicability of any specification shall be determined by the CITY ENGINEER or his/hers designee.
- 3.4 Where specific materials or manufacturers are referenced, alternatives will be considered upon written request, but it shall remain the prerogative of the CITY ENGINEER or his/her designee to approve or disapprove any materials or manufacturer without explanation. All materials approved by the CITY ENGINEER or his/her designee are to be used per manufacturer's instructions and requirements. This includes any required training and supervision, typically on the first installation.

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- 3.5 For each task described in these specifications there may be materials listed. These materials are intended to be the major material items, and do not necessarily constitute a complete listing. The CONTRACTOR shall be responsible for including in his bid all the items which the CONTRACTOR can reasonably be expected to have recognized the need for. No change in the bid price shall be claimed due to absence of reference to such material from this document.
- 3.6 Quantities shown in bid documents are estimated. The CITY does not guarantee any maximum of minimum quantity, any range of quantities, or the exact quantities shown for each item to be bid. The actual reimbursement to the CONTRACTOR is based on the unit bid prices of the actual amount of work authorized for completion and approved by the CITY ENGINEER or his/her designee.
- 3.7 It is the intent of the City to describe, in the Contract Documents, a functionally complete Project (or part thereof) that is to be constructed in accordance with the Contract Documents and in accordance with all laws, codes and regulations governing construction of the Project. Any work, materials or equipment that may reasonably be inferred from the Contract Documents, as being required to produce the intended result shall be supplied by the Contractor whether or not specifically called for. When words, which have a well-known technical or trade meaning, are used to describe work, materials or equipment, such words shall be interpreted in accordance with that meaning. Reference to standard specifications, manuals or codes of any technical society, organization or association, or to laws and regulations of any governmental authority, whether such reference be specific or by implication, shall mean the latest standard specification, manual, code, law or regulation in effect at the time of the opening of bids and the Contractor shall comply therewith. The City shall have no duties other than those duties and obligations expressly set forth within the Contract Documents.

SECTION 4: MOBILIZATION

- 4.1 This pay item shall be used in accordance with Section 101 "Mobilization" from FDOT-Standard Specifications for Road & Bridges Construction, 2014 Edition. The project, including, but not limited to, those operations necessary for the movement of personnel, equipment, supplies, and incidentals to the project site and for the establishment of temporary offices, buildings, safety equipment and first aid supplies, and sanitary and other facilities. Include the costs of bonds and any required insurance and any other preconstruction expense necessary for the start of the work, excluding the cost of construction materials.

4.2 Measurement and Payment

The CONTRACTOR shall determine the cost for mobilization for the entire project and include his price in the lump sum item listed in the proposal. Price and payment will be full compensation for all mobilization required.

Mobilization/Demobilization, General Requirements and MOT will be paid as partial payments in accordance with the following:

Percent of Value of Work in Place	Allowable % of the Lump Sum Price of Mobilization/Demobilization, Gen. Requirements & MOT
5	25
10	50
50	75
90	100

SECTION 5: MAINTENANCE OF TRAFFIC

- 5.1 This pay item shall be used in accordance with Section 102 “Maintenance of Traffic” from FDOT-Standard Specifications for Road & Bridges Construction, 2014 Edition. Maintain traffic within the limits of the project for the duration of the construction period. Construct and maintain detours. Furnish, install and maintain traffic control and safety devices during construction. At the pre-construction meeting the Contractor will be required to provide a letter with Contractor’s Worksite Traffic Supervisor and a copy of their Certifications, a letter naming Contractor’s Flagmen and copy of their training certificates, Maintenance of Traffic Plan and a letter outlining the specific maintenance of traffic plans which will be used during construction. Contractor shall include costs for hiring off Duty Police Officers as needed to maintain safe traffic control procedures through work zones.

5.2 Measurement and Payment

The CONTRACTOR shall determine the cost for maintenance of traffic for the entire project and include his price in the lump sum item listed in the proposal. Price and payment will be full compensation for all maintenance of traffic required. MOT will be paid as a percentage of the value of work in place as stated in the table above.

SECTION 6: CLEARING & GRUBBING

- 6.1 Perform clearing and grubbing within the project work limits and as indicated in the Plans in accordance with the FDOT Standard Specifications (Section 110).

6.2 Measurement and Payment

The CONTRACTOR shall determine the cost for clearing and grubbing for the entire project and include his price in the lump sum item listed in the proposal. Price and payment will be full compensation for all clearing and grubbing required.

SECTION 7: REGULAR EXCAVATION

- 7.1 Perform minor excavation for the construction of grassed swales as indicated in the Plans and in accordance with the FDOT Standard Specifications (Section 120). Excavation associated with landscaping construction shall be included in the unit price for those individual items.

7.2 Measurement and Payment

Payment shall be full compensation for the excavation, hauling and disposal of materials and shall be made at the unit price listed in the proposal.

SECTION 8: SIDEWALKS

- 8.1 Construct 4" thick concrete sidewalk in accordance with FDOT Standard Specifications (Section 522) and as shown on the Plans or as directed by the CITY ENGINEER or his/her designee. All concrete shall be minimum 3,000 psi. Sidewalk elevation shall match existing pavement at connection points. When immediately adjacent to curb and gutter the sidewalk shall match existing back of curb elevations. Sidewalk shall be sloped 1/4 inch per foot toward the road.

8.2 Measurement and Payment

Payment shall include all labor, materials and equipment necessary for construction of sidewalks and shall be made at the unit price listed in the proposal for the in place sidewalk measured in the field.

SECTION 9: GRAVEL BED

9.1 Furnish and Install new gravel bed as indicated on the plans or as directed by the CITY ENGINEER or his/her designee.

9.2 Measurement and Payment

Payment shall include all labor, materials and equipment necessary for installation of gravel bed and shall be made at the unit price listed in the proposal for Gravel Bed

SECTION 10: SODDING

10.1 Establish growing, healthy sod over all disturbed areas as indicated and specified in the Plans or as directed by the CITY ENGINEER or his/her designee in accordance with FDOT Standard Specifications (Section 570). Sod material shall be strongly rooted Bahia grass of good quality and free from weeds.

Finished elevation of new sod along edges of existing sod must match the elevation of the existing sod. Completed sod surface shall be even and firm and shall be flush with top of abutting walks, paving, concrete borders, catch basins, and the like.

10.2 Measurement and Payment

Payment shall include all labor, materials and equipment necessary for the satisfactory establishment of the sod and shall be made at the unit prices listed in the proposal for each square yard of sodding, measured in place.

SECTION 11: PLANTING OF TREES

11.1 Furnish and install new trees and plants, transplant palms and protect existing trees as indicated and specified in the Plans or directed by the City Engineer in accordance with the 2013 FDOT Design Standards and 2014 FDOT Standard Specifications for Roads & Bridge Construction. All trees to be planted shall be Florida Grade #1, in accordance with Grades and Standards for Nursery Plants, latest edition, published by the Florida Department of Agriculture. Provide healthy, vigorous stock, free of disease, insect eggs, larvae and defects such as lenots, sunscald, injuries, abrasions or disfigurement and grown in a recognized nursery in accordance with good horticultural practices.

Determine location of underground utilities and perform work in a manner which will avoid possible damage. Hand excavate as required.

Trees are to be maintained by the CONTRACTOR for forty five (45) days after planting. Required maintenance shall include watering each tree planted with at least twenty (20) gallons of water three (3) times per week and maintaining tree stakes or guides so that tree remains secure in a vertical position. Restore or replace damaged wrappings and spray as required to keep trees free of insects and disease.

Trees planted and accepted by the CITY ENGINEER or his/her designee shall be guaranteed for a period of **one (1) year** after the date of final completion against defects, including death and unsatisfactory growth, except when such is caused by abuse or damage by others. Contractor shall remove and replace trees found to be dead or in unhealthy condition during warranty period.

11.2 Measurement and Payment

Payment shall include all labor, materials and equipment necessary for the furnishment, planting, establishment and maintenance of new trees and shall be made at the unit prices listed in the proposal for the type of trees planted.

SECTION 12: RESPONSIBILITY OF THE CONTRACTOR

12.1 It shall be the responsibility of the CONTRACTOR to remove from the job site, and properly dispose of, all residue at the end of each and every workday. No materials, equipment and/or debris shall be left in street right-of-way overnight without the permission of the CITY ENGINEER or his designee, or on private property without property owner's permission.

12.2 The CONTRACTOR shall be responsible for survey work required for establishing proper layout, elevations and grades as noted on the design plans and shall provide the CITY with a set of certified as-built plans. The survey work and certified as-built plans shall be considered incidental to pay item works.

12.3 Dust Control

It shall be the CONTRACTOR'S responsibility to control dust by watering and sweeping at the end of each and every workday or as directed by the CITY ENGINEER or his/her designee. The water used shall be paid for by the CONTRACTOR. Should the CONTRACTOR fail to control dust to the satisfaction of the CITY ENGINEER or

his/her designee, the CITY will control the dust by whatever means the CITY deems necessary and the CONTRACTOR shall pay all expenses incurred by the CITY associated with the control of the dust.

12.4 Notification to Residents

It shall be the CONTRACTOR'S responsibility to notify residents, in writing, 48 hours prior to performing any work. Notification must include type of work to be performed, date work will start, and estimated time to complete work. In the event CONTRACTOR changes schedule or duration of work, CONTRACTOR must notify resident, in writing, of such changes. CONTRACTOR must provide a copy of all written notification to the CITY ENGINEER or his/her designee.

12.5 The CONTRACTOR shall perform the work in a professional manner so as not to discredit or reflect poorly on the image of the City of Hallandale Beach (i.e., use of foul language, alcohol or improper conduct shall not be permitted).

12.6 Extreme care shall be taken to safeguard all existing facilities, site amenities, sprinkler systems, underground utilities and vehicles on or around the job site. Damage to public and/or private property shall be the responsibility of the CONTRACTOR and shall be replaced or repaired in a timely manner to the owner's satisfaction by the CONTRACTOR at no additional cost to the CITY.

Some underground utilities are indicated on the design plans as accurately as possible. The CITY does not represent that their location as shown on the design plans is accurate or that all underground utilities and services are shown on the design plans. It is the CONTRACTOR'S responsibility to locate and protect all underground utilities or services when excavating or constructing the proposed improvements.

12.7 The CONTRACTOR shall protect from sediment and debris any existing catch basin with gravel sediment trap or other means acceptable to the CITY ENGINEER or his/her designee while work is in progress. Filter fabric shall be removed after completion of work or sod has established. Filter fabric must be cleaned periodically to avoid excessive accumulation of sediment and debris. Extreme care shall be taken when removing filter fabric to avoid sediments and debris entering catch basin.

12.8 Traffic Control and Safety

Traffic shall be directed through the project with such signs, barricades, devices, flagmen, as are necessary to provide maximum safety for the public and workmen with minimum interruption to the traffic flow and in accordance with Florida DOT's Manual on Uniform Traffic Control for construction and maintenance work zones.

The CONTRACTOR shall have adequate manpower to provide the necessary traffic control at all times. The CITY will not provide any assistance to this end.

12.9 Field Engineering

Incidental to the Bidder's Proposal costs submitted, the CONTRACTOR shall retain the services of the registered land surveyor licensed in the State of Florida to identify existing control points and property lines indicated on the drawings as required.

The CONTRACTOR shall also provide engineering services required for survey work in execution of the project and civil, structural or other professional engineering services specified, or required to execute the CONTRACTOR'S construction methods and requirements.

Qualified engineers or registered land surveyors shall be acceptable to the CITY ENGINEER or his/her designee.

12.10 Plant

The CONTRACTOR shall furnish personnel and equipment which will be efficient, appropriate and large enough to secure a satisfactory quality of work and a rate of progress which will insure the completion of the work within the time stipulated in the Proposal. If at any time such personnel and/or equipment appears to the CITY ENGINEER or his/her designee to be inefficient, inappropriate or insufficient for securing the quality of work required or for producing the rate of progress aforesaid, he/she may order the CONTRACTOR to increase the efficiency, change the character or increase the personnel and equipment, and the CONTRACTOR shall conform to such order. Failure of the CITY ENGINEER or his/her designee to give such order shall in no way relieve the CONTRACTOR of his obligations to secure the quality of the work and rate of progress required.

12.11 Private Land

The CONTRACTOR shall not enter or occupy private land outside of easements, except by permission of the owner.

12.12 Cooperation Within this contract

The CONTRACTOR shall cooperate with the CITY and with other contractors on the work to avoid inconvenience and delay and to facilitate completion of the entire work in a satisfactory manner.

12.13 TEMPORARY SITE FACILITIES

Temporary Toilets

The CONTRACTOR shall provide in the vicinity of the work, at locations satisfactory to the CITY and maintain in a sanitary condition, suitable temporary toilets for the use of the workmen. Upon completion of the work, the temporary toilets shall be removed and the premises left in a sanitary condition.

The temporary toilets shall be satisfactory to the Department of Health.

Power and Telephone Service

The CONTRACTOR shall arrange and pay for all power and telephone service required for construction purposes.

Water Use During Construction

All CITY potable water used during this project shall be metered through a hydrant meter or meters obtained from the City Water Department. **There is a \$1,200.00 deposit required for the use of a hydrant meter.**

SCOPE OF WORK END OF SUPPLEMENTAL CONDITIONS

**0010. MEDIA ADVERTISEMENT
LEGAL CLASSIFIED ADVERTISING
NEWS/SUN-SENTINEL
333 S.W. 12TH AVENUE
DEERFIELD BEACH, FL 33442**

Please insert the following Legal Notification in the March 6, 2015 issues of the NEWS/SUN-SENTINEL. Send certified copy of insertion to the City of Hallandale Beach, Procurement Department.

INVITATION TO BID
BID # FY2014-2015-009 HALLANDALE BEACH BOULEVARD (HBB) & I-95 LANDSCAPING IMPROVEMENT PROJECT
CITY OF HALLANDALE BEACH
400 SOUTH FEDERAL HIGHWAY
HALLANDALE BEACH, FL 33009
www.cohb.org/Bidnotifications.

SEALED BIDS WILL BE RECEIVED UNTIL FRIDAY, APRIL 10, 2015 AT 11:00 AM BY THE CITY CLERK'S OFFICE, CITY OF HALLANDALE BEACH, 400 SOUTH FEDERAL HIGHWAY, HALLANDALE BEACH, FL 33009. BIDS WILL BE OPENED AND READ ALOUD IN THE CITY COMMISSION CHAMBER FOR THE FOLLOWING WORK:

HALLANDALE BEACH BOULEVARD (HBB) & I-95 LANDSCAPING IMPROVEMENT PROJECT FDOT PROJECT.
Late submittals will not be accepted or considered.

The City of Hallandale Beach will accept responses from qualified firms to provide goods and/or services identified in the specifications document.

SCOPE OF WORK: The scope of work includes, but is not limited to, Temporary Construction Site Entrance (PVC Pipe & Asphalt), Temporary Protection of Existing Trees, Regular Excavation, Clearing & Grubbing, Concrete Sidewalk, Transplanting of Existing Palms, Installation of Plants & Trees, Sodding, Installation of Gravel Bed, Erosion & Sediment Control, Survey Work Required for Establishing Proper Layout, Elevations and Grades and Maintenance of Traffic.

The contractor shall furnish all labor, equipment, tools, incidentals and transportation which are necessary for the proper layout and completion of the work, as specified herein and shown on the design plans for this solicitation.

Firms must be advised that this Bid solicitation includes the following criteria as specified in the Bid package.

This is a Federal Highway Administration (FHWA) funded project. All Federal Rules and regulations pertaining to this project are applicable.

- Firm must be FDOT Pre-Qualified Vendor

BUDGET: Estimated budget for this project \$160,216.40

TO OBTAIN SPECIFICATIONS PACKAGE: Bids and project drawings may be obtained through the City of Hallandale Beach Website at www.cohb.org/Bidnotifications and Demand Star at www.demandardstar.com.

THERE WILL BE (1) NON-MANDATORY PRE-BID CONFERENCE SCHEDULED TUESDAY, MARCH 17, 2015 AT 11:00 AM AT CITY OF HALLANDALE BEACH, CITY HALL, 400 SOUTH FEDERAL HIGHWAY, CITY COMMISSION CHAMBERS, HALLANDALE BEACH, FL 33009.

PLEASE REVIEW THE BID AND BRING YOUR QUESTIONS TO THE NON-MANDATORY PRE-BID CONFERENCE SINCE IT IS THE OPPORTUNITY TO ASK QUESTIONS.

The City of Hallandale Beach, Florida reserves the right to waive any informality in any response and to reject any or all responses.

NOTE: All prospective respondents are hereby cautioned not to contact any member of the City of Hallandale Beach staff or officials other than the specified contact person.



This 27th Day of February, 2015
Lues, Andrea, Procurement Director

MINIMUM QUALIFICATION REQUIREMENT YEARS OF EXPERIENCE:

All firms responding to this Bid, in order to be eligible to respond to this Bid must demonstrate and submit with firm's response all of the requirements stated below. An affirmative statement and submission of evidence must be included with the firm's response indicating that firm meets this requirement.

In order for your firm's response to be considered, firms must each have three (3) years' experience having provided the scope of work as outlined in this Bid and proven experience in providing FDOT Certified Landscaping Contractors Certification. Contractors have to be FDOT pre-qualified. Proof of experience may be provided by:

- 1) Sunbiz.org incorporation. Firm must provide a copy of Sunbiz for their firm for this submittal.

Or
- 2) An affirmative statement and submission of evidence demonstrative of the years' experience.
- 3) Proof of FDOT certification.

All firms that are submitting a response to this Bid, either through Joint Venture, a Joint Collaborative Proposal, etc., must submit a single response proposal. Each firm must be incorporated for three (3) years.

If the Proposal/Response is from more than one (1) firm, firms responding must meet all requirements as detailed in the Bid.

MINIMUM QUALIFICATION REQUIREMENT CERTIFICATES AND LICENSES:

Firms responding to this Bid, in order to be eligible to respond to this Bid, must be licensed and certified by all appropriate State and Local agencies. All licenses and permits that are applicable to laws must be submitted with the proposal.

All proposals must be submitted in accordance with the Bid document which may be obtained online at www.cohb.org/bidnotifications.

BACKGROUND INFORMATION

The City of Hallandale Beach is a City Manager/City Commission form of government. It serves an area of approximately 4.4 square miles with a population of approximately 37,000 off –season with an increase in population to approximately 50,000 during season. The City’s fiscal year begins October 1st and ends September 30th.

END OF SECTION

SCHEDULE OF BIDDER'S PRICING SHEET

VENDOR SHALL HOLD THE UNIT BID PRICES FIRM THROUGHOUT THE CONTRACT PERIOD. VENDOR GUARANTEES RESPONSE TIME NECESSARY TO HAVE A CREW RETURN TO CORRECT UNFINISHED OR UNSATISFACTORY SERVICES

Item No.	(*) Drawing Item Ref.	Description	Quantity	Unit	Unit Price	Total
1	101-1	General Requirements: to include insurance, bonds, equipment, mobilization/demobilization for entire project (Less than 2.5% of total bid)	1	LS		
2	101-2	Maintenance of Traffic (MOT)	1	LS		
General Requirements/MOT Sub Total						
3	110-1-1	Clearing & Grubbing	1	LS		
4	120-1	Regular Excavation	666	CY		
5	522-1	Concrete Sidewalk & Driveway	20	SY		
6	580-1-1 (ACDA)	Acrostichum danaeifolium (Leather Fern) - 3 gallon cans, 36" o.c.	92	EA		
7	580-1-1 (ACWR)	Acoelorrhaphe wrightii (Paurotis Palm) - 8' - 10' tall overall, multi stem	9	EA		
8	580-1-1 (CHIH)	Chrysobalanus icaco "Horizontal" (Horizontal Cocoplum) - 3 gallon cans, 24" o.c.	215	EA		
9	580-1-1 (CLGU)	Clusia guttifera (Small Leaf Clusia) - 8' tall, 5' o.c.	11	EA		
10	580-1-1 (COES)	Conocarpus erectus 'Sericeus' (Silver Buttonwood) - 14' tall x 6' spread, 3 trunks	1	EA		
11	580-1-1 (EUMI)	Euphorbia millii (Crown of Thorns) - 3 gallon cans, 18" o.c.	280	EA		
12	580-1-1 (FIGI)	Ficus microcarpa "Green Island" (Green Island Ficus) - 3 gallon cans, 24" o.c.	12	EA		

13	580-1-1 (FUFO)	Fucrea foetida (False Agave) – 30" x 30"	1	EA		
14	580-1-1 (HANO)	Hamelia nodosa (Dwarf Firebush) – 3 gallon cans, 24" o.c.	256	EA		
15	580-1-1 (HAPA)	Hamelia patens (Firebush) – 3 gallons, 36" o.c.	185	EA		
16	580-1-1 (HEDE)	Helianthus debilis (Dune Sunflower) – 1 gallon cans, 12" o.c.	1,185	EA		
17	580-1-1 (MUCA)	Muhlenberghia cappillaris (Muhly Grass) – 3 gallon cans, 36" o.c.	224	EA		
18	580-1-1 (NEEX)	Nephrolepis exaltata (Boston Fern) – 1 gallon cans, full, 12" o.c.	1,710	EA		
19	580-1-1 (PAAQ)	Pachira aquatic (Water Chestnut) – 14' tall x 6' spread, 3" cal.	1	EA		
20	580-1-1 (PHDA)	Phoenix dactylifera "Medjool" (Medjool Date Palm) – 30' tall OA, classic cut, match adjacent existing palm height	2	EA		
21	580-1-1 (SAPA)	Sabal Palmetto (Sabal Palm) – 9 @ 16' tall OA; 8 @ 20' tall OA; 8 @ 24' tall OA; smooth trunk, hurricane cut	25	EA		
22	580-1-1 (SOTO)	Sophora tomentosa (Necklace Pod) – 3 gallon cans, 36" o.c.	85	EA		
23	580-1-1 (TADI)	Taxodium distichum (Bald Cypress) – 14' tall, 6' spread, 3" cal.	12	EA		
24	580-1-1 (TRDA)	Tripsacum dactyl loides (Fakahatchee Grass) – 3 gallon cans, 30" o.c.	375	EA		
25	580-1-1 (RORE)	Roystonea regia (Royal Palm) – 40' tall OA, match adjacent existing palm height.	1	EA		
26	580-1-1 (TRRE)	Tree (Palm) Relocation – Royal Palm – 40' tall OA, Transplanted on site.	3	EA		
27	SOD	Bahia Sod (Solid Sod)	22,500	SF		
28	GRAVEL	Gravel – 3" depth, on filter fabric ¼" – ½" aggregate size, white or light tan color, submit sample for approval.	51	CY		

29	Rip Rap	Boulders – 12” – 30” oolite	5	CY		
30		Planting Soil 80% Silica Sand 20% Everglades Muck	200	CY		
31		Shredded Maleluca Mulch	125	CY		
32	1050-11-322	Utility Pipe, F & I, PE, Water/Sewer 2” – 4.9”	34	LF		
33		(**) Cost for Compliance with Trench Safety Act – F.S. 553.60 thru 553.64, if any. LUMP SUM	1	LS		
34		(***)Cost for Compliance with Special Shoring requirements per F.S. 553.50 thru 553.64, if any. LUMP SUM	1	LS		
TOTAL (including General Requirements/MOT) BID						

BIDDER PLEASE NOTE:

Line 33 () and Line 34 (***) vendor must complete only if applicable to this project and in accordance with F.S. 553.60 through F.S. 553.64**

THE CITY RESERVES THE RIGHT TO INCREASE OR DECREASE THE ITEM QUANTITIES FOR PROJECT TO MEET ITS AVAILABLE BUDGET USING THE UNIT PRICES PROVIDED ABOVE.

COST PROPOSAL

I, _____,
Name of authorized Officer per Sunbiz Title

of _____
Name of Firm as it appears on Sunbiz

hereby attest that I have the authority to sign this notarized certification and certify that the above referenced information is true, complete and correct.

Signature

Print Name

END OF SECTION

CONTRACT TERMS

The submittal responses shall be valid until such time as City Commission awards a contract as a result of this Bid.

Contract may be cancelled by the City of Hallandale Beach within thirty (30) days with a written notice. Your firm's bid submission shall be valid until such time as City Commission awards a contract as a result of this bid.

City reserves the right, where it may serve the City of Hallandale Beach's best interest, to request additional information or clarification from Proposers.

The city of Hallandale Beach reserves the right to waive technicalities or irregularities in bids at its discretion or to reject any or all bids.

Notwithstanding anything to the contrary contained herein, the City of Hallandale Beach reserves the right to waive formalities in any proposal and further reserves the right to take any other action that may be necessary in the best interest of the City. The City further reserves the right to reject any or all proposals, with or without cause, to waive technical errors and informalities or to accept the proposal which in its judgment, best serves the City of Hallandale Beach.

CONTRACT TIME

The work shall be substantially completed within **90 days** calendar days from the Project initiation specified in the Notice to Proceed, and completed and ready for final payment in accordance with Article 22 within **[120] days** calendar days from Project initiation date specified in the Notice to Proceed.

CONTRACT PRICE

No price increase will be accepted during the contract terms including any renewals.

SUBMITTAL DUE DATE

REPOSSES ARE DUE: FRIDAY, APRIL 10, 2015 NO LATER THAN 11:00 A.M.

INSTRUCTIONS FOR SUBMITTAL OF RESPONSES

Firms are to submit responses only on a thumb drive that is searchable in adobe format. No hardcopy (paper) submittals nor CDs will be accepted. In order to ascertain that the proposal information provided on the thumb drive contains data that allows the reviewer to perform an “edit” “find” search your firm must test each thumb drive before it is submitted. Firms must make sure that the thumb drive is tested before submission. Do not place password on the thumb drives. Provide three (3) thumb drives with your firm’s submittal.

REFERENCES

The City will conduct reference checks as a component of due diligence to determine the capability of firms to be able to perform the requirements of the project. The reference questions will be sent via email; therefore, please make sure that the references your firm provides are aware that they will be receiving a Reference Form from the City of Hallandale Beach to be completed by a deadline date.

Each firm responding to this Bid must provide five (5) verifiable references with knowledge of your firm’s contract performance with local government entities or private sector entities.

Each firm must provide the following information for the references provided and ensure that the contact information provided is up to date and accessible.

- Name of firm-company for which work was provided.
- Name of Reference (Project Manager) charged with managing said project. References shall be employees in senior level management positions.
- Type of services provided. Year services started and was completed.
- Dollar amount of contract.
- Phone # for Reference (Project Manager). Updated email address for Project Manager.

The references provided will be sent, via email, a Reference Form to complete. Please make sure that the references your firm provides are aware they will be receiving a Reference Form from the City of Hallandale Beach to complete by a deadline date.

CONFLICT OF INTEREST

If you are an employee, board member, elected official(s) or an immediate family member of any such person, please indicate the relationship in the form provided in the Form's Section. Pursuant to the City of Hallandale Beach Standards of ethics any potential conflict of interest must be disclosed and if requested, obtain a conflict of interest opinion or waiver from the City Commission prior to entering into a contract with the City of Hallandale Beach.

I. DEFINITIONS

- Definitions: Whenever the following terms or pronouns in place of them appears in the Bid Documents, the intent and meaning shall be interpreted as follows:
- As Built: or record drawings are the official graphic representation of the construction project depicting the work as it was constructed.
- Bid Takeoff: The final estimate, tabulation, or worksheet prepared by the contractor in anticipation of the bid submitted, and which shall reflect the final bid price.
- Bidder: Any individual, firm, qualified joint venture or corporation submitting a bid for this Project, acting directly or through a duly authorized representative.
- Bond: A bid, performance, or payment guarantee issued by and, on the form provided by the CITY (where applicable), written through a reputable and responsible surety bond agency licensed to do business in the State of Florida and with a surety which holds a certificate of authority authorizing it to write surety bonds in Florida, with a rating by AM Best Company of "A" or better, "Class V".
- Change Order: A written document ordering a change in the Contract Price or Contract Time or a Material Change in the Work.
- City: the City of Hallandale Beach or the City Commission, a municipal corporation of the State of Florida.
- CITY or Owner: City of Hallandale Beach, Florida, a Municipal Corporation which is a party hereto and for which this Contract is to be performed. In all respects hereunder, CITY'S performance is pursuant to CITY'S capacity as the owner of a construction project. (In the event CITY exercises its regulatory authority as a governmental body, the exercise of such regulatory authority and the enforcement of any rules,

regulations, laws and ordinances shall be deemed to have occurred pursuant to City's regulatory authority as a governmental body and shall not be attributable in any manner to CITY as a party to this Contract.)

- City Commission: The City Commission of the City of Hallandale Beach, Florida, its successors and assigns.
- City Engineer: The City Engineer or designee employed full time by the City and assigned to specific aspects of the project.
- Claim: Any invoice, statement, request, demand, lawsuit, or action under contract or otherwise, for money, extension of contract time, property, or services made to any employee, officer, or agent of the CITY, or to any contractor, grantee, or other recipient if any portion of the money, time extension, property, or services requested or demanded was or will be issued from, or was provided by the CITY.
- Consultant: To be determined on a project basis.
- Contract: The part or section of the Contract Documents addressing some of the rights and duties of the parties hereto, including but not limited to contract time and liquidated damages, and the General Conditions of the Contract.
- Contract Administrator: The City Engineer or Designee expressly designated as Contract Administrator in writing by the Director of Public Works, Utilities and Engineering.
- Contract Documents: The Bid Documents including drawings (plans) and specifications, the Notice for Bids, Addenda, if any, to the Bid Project Document, the Bid Tender Form, the record of the award by the City, the Performance Bond and Payment Bond, the Notice of Award, the Notice to Proceed, the Notice to Proceed with the Work, the Purchase Order, Change Orders, Field Orders, Supplemental Instructions, and any additional documents the submission of which is required by this Bid Documents and the Contract are the documents which are collectively referred to as the Contract Documents.
- Contract Price: The original amount established in the bid submittal and award by the City, as may be amended by Change Order.
- Contract Time: The original time between commencement and completion, including any milestone dates thereof, established in Article 2 of the Contract, as may be amended by Change Order.

- CONTRACTOR: The person, firm, qualified joint venture, or corporation with whom the City of Hallandale Beach has contracted and who is responsible for the acceptable performance of the Work and for the payment of all legal debts pertaining to the Work. All references in the Contract Documents to third parties under contract or control of CONTRACTOR shall be deemed to be a reference to CONTRACTOR
- Final Completion: The date certified by CITY ENGINEER that any documents and all required by the Contract Documents have been received by CITY ENGINEER; any other documents required to be provided by CONTRACTOR have been received by CITY ENGINEER; and to the best of CITY ENGINEER's knowledge, information and belief the Work defined herein has been fully completed in accordance with the terms and conditions of the Contract Documents.
- Notice to Proceed: Written notice to CONTRACTOR authorizing the commencement of work as provided for by the Contract.
- Plans and/or Drawings: The official graphic representations of this Project, which are a part of the Bid Documents.
- Project: The construction project described in the Contract Documents, including the Work described therein.
- Project Initiation Date: The date upon which the Contract Time commences.
- Schedule of Bid Prices: A listing of elements, systems, items, Acceptance Testing and Training, or other subdivisions of the work, establishing a value for each, the total, of which equals the contract sum. The Schedule of Bid Prices establishes the cash flow for the Project.
- Subcontractor: A person, firm, qualified joint venture, or corporation having a direct contract with CONTRACTOR including one who furnishes material systems, or assemblies worked to a special design according to the Contract Documents, but does not include one who merely furnishes Materials not so worked.
- Substantial Completion: The date certified by CITY ENGINEER when all the Work is sufficiently complete in accordance with the Contract Documents so the Project is available for beneficial occupancy by CITY.

- Surety: The surety company or person which is bound by the performance bond and payment bond with and for CONTRACTOR who is primarily liable, and which surety company or person is responsible for CONTRACTOR's satisfactory performance of the work under the contract and for the payment of all debts pertaining thereto in accordance with Section 255.05, Florida Statutes.
- Work: The construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by CONTRACTOR to fulfill CONTRACTOR's obligations. The Work may constitute the whole or a part of the Project.

END OF SECTION

RESPONSES MUST BE SUBMITTED IN SEALED ENVELOPES AND MUST BE MAILED OR HAND DELIVERED TO AND LABELED AS FOLLOWS:

CITY OF HALLANDALE BEACH
YOUR FIRM'S NAME
CITY CLERK'S DEPARTMENT – EXECUTIVE OFFICES
400 SOUTH FEDERAL HIGHWAY – 2ND FLOOR
HALLANDALE BEACH, FL 33009
TITLED: BID NO. FY2014-2015-009
HALLANDALE BEACH BOULEVARD (HBB) & I-95 LANDSCAPING IMPROVEMENT PROJECT

NON-MANDATORY PRE-PROPOSAL CONFERENCE:

Non-Mandatory Pre-Proposal Conference is being held **TUESDAY, MARCH 17, 2015 at 11:00 A.M.** City Hall Commission Chambers, 400 South Federal Highway, Hallandale Beach, FL 33009.

Please review the City's Bid requirements and bring your questions to the Non-Mandatory Pre-Bid Meeting.

This meeting is to review the Bid package and scope of work. Clarifications will be provided. You will be able to ask questions at this meeting.

LAST DAY FOR QUESTIONS:

Any questions are to be submitted via email to jwiggins@cohb.org by no later than **MARCH 20, 2015 no later than 11:00 A.M.**

BUDGET/FUNDING AVAILABLE FOR THIS PROJECT:

The City/FDOT funding available for this project is **\$160,216.40**.

BID BOND:

Each proposer must provide with the submission a Bid Guarantee/Bond in the form of a Certified Check, or Cashier's Check, or Bid Bond in the amount of ten percent (10%) of the total proposed project price, payable to the City of Hallandale Beach. These funds are not cashed. These funds are retained guaranteeing the firm submitting the proposal will not withdraw the proposal for such period of time as the Board provides a Resolution for award of contract. Per Code of Ordinance No. 2013-03, Section 23-3 if firm withdraws the proposal, or awarded firm does not furnish bonds as required, and does not accept a contract that is awarded, the Proposal Guarantee Bond is forfeited.

PERFORMANCE AND LABOR MATERIALS PAYMENT BOND:

A Performance and Labor Materials Payment Bond in an amount equal to one Hundred (100%) percent of total Contract amount awarded must be submitted by the Awarded Contractor within fifteen (15) days after receipt of Notification of Award. The Notification of Award is the day Commission meeting is held to award the contract. The Procurement Department will notify the awarded firm of this date via a letter. A Performance and Labor Materials Payment Bond must be provided in an amount equal to 100% of the Contract price issued by a surety company licensed to do business in the State of Florida. (F.S. 255.05). On approval of any Contract change increasing the Contract price, Contractor shall ensure that the performance bond and payment bond are increased so that each reflects the total Contract price as increased.

END OF SECTION

TENTATIVE SCHEDULE

THE DATES SHOWN BELOW ARE TENTATIVE AND ARE NOT BINDING AND MAY BE SUBJECT TO CHANGE.

BID ADVERTISING DATE	MARCH 6, 2015
BID DOCUMENT RELEASED	MARCH 6, 2015
NON-MANDATORY PRE-PROPOSAL CONFERENCE	MARCH 17, 2015
QUESTIONS	ALL QUESTIONS MUST BE EMAILED BY NO LATER THAN <u>MARCH 20, 2015</u> BY NO LATER THAN 11 AM
BID DEADLINE FOR RECEIPT OF PROPOSALS	<u>APRIL 10, 2015</u> <u>BY NO LATER THAN 11 AM</u>
CONTRACT AWARD BY CITY COMMISSION – ESTIMATED	TO BE DETERMINED
PROJECT START DATE – ESTIMATED	TO BE DETERMINED

QUESTIONS REGARDING BID

For information pertaining to this Bid, contact the Procurement Department (954) 457-1333. Such contact shall be for clarification purposes only. Changes, if any, to the scope of the services or proposal procedures will be transmitted only by written addendum. City's website, www.cohb.org/bidnotifications.

FIRMS ARE RESPONSIBLE TO CHECK THE CITY'S WEBSITE PRIOR TO SUBMITTING A RESPONSE TO ENSURE THAT THE BIDDER HAS A COMPLETE BID PACKAGE, INCLUDING ANY ADDENDUM.

LIST OF ADMINISTRATORS AND DEPARTMENT LIAISONS

1.	CITY MANAGER
	Renee C. Miller, City Manager
	400 S. Federal Highway
	Hallandale Beach, Florida 33009
	(954) 457-1300
2.	DIRECTOR OF PUBLIC WORKS
	Steven Parkinson, P.E.
	400 S. Federal Highway
	Hallandale Beach, Florida 33009
	(954) 457-1623
3.	ASSISTANT DIRECTOR OF PUBLIC WORKS/CITY ENGINEER
	Mariana Pitiriciu, P.E.
	630 NW 2 nd Street
	Hallandale Beach, FL 33009
	(954-457-3042
4.	PROJECT MANAGER
	Manga Ebbe
	630 NW 2 nd Street
	Hallandale Beach, FL 33009
	(954) 457-3043
5.	PROCUREMENT DIRECTOR
	Andrea Lues
	400 S. Federal Highway
	Hallandale Beach, Florida 33009
	(954)457-1332 (OR)
6.	SENIOR PROCUREMENT SPECIALIST
	Joann Wiggins
	400 S. Federal Highway
	Hallandale Beach, Florida 33009
	(954)457-1331
	PROCUREMENT SPECIALIST
7.	Tom Camaj
	400 S. Federal Highway
	Hallandale Beach, Florida 33009
	(954)457-1374